



2022 Massachusetts Land Conservation Conference Request for Proposals

Submission Guidelines

We appreciate your interest in submitting a workshop proposal for the 2022 Massachusetts Land Conservation Conference. This year's theme is "**Communicating Conservation: Building the Message for the 21st Century**". We especially invite presentations that speak to this theme. We also encourage presenters to address equity and inclusion in their workshops. We hope to convene in person for a live conference in Worcester. A decision to convert the event into a virtual conference will be made later this fall, based on evolving public health guidance. If we gather in person, we will require proof of vaccine or recent negative COVID test from all attendees, including speakers. With that in mind, please submit a proposal only if you are willing to present in **either** a live or virtual format.

Time and Place

If **live**: Saturday, March 26. Worcester Technical High School, 1 Skyline Drive, Worcester

If **virtual**: Thursday, Friday and Saturday, March 24, 25 and 26, via a Zoom-based platform.

Session Guidelines

All sessions will be **75 minutes long**, of which at least 20 minutes should be reserved for questions and discussion. Session formats include classroom-style presentations, panels featuring up to three speakers, and roundtable discussions. Sessions must be suitable for either live or virtual presentation. **If the conference is held virtually**, by submitting a workshop proposal **you agree that all parts of your presentation will be recorded**, and made available to conference attendees during the conference and for a period of at least 2 months after its conclusion.

New this year: We are inviting proposals for in-the-field workshops that would be held outdoors during afternoon sessions during the three-day virtual event. These will be held only if the conference is held virtually, but it would be very helpful to hear from you if you are interested in leading one. You may propose an outdoor workshop of 90 minutes to 3 hours in length, to be held anywhere in Massachusetts. These could be site visits of ground-breaking projects, hands-on skill-building workshops, or field-based discussions of approaches to handling challenges in your work.

If the conference is held virtually, we will provide a host for each session to introduce panelists and assist with managing the question and answer session and any tech issues that may arise.

Proposed **panels should be limited to three presenters**, comprised of representatives from different organizations to allow attendees to hear different perspectives / approaches.

Proposal Deadline

Monday, October 25

Important

You will not be able to Save & Return to this form, so we highly suggest writing your answers in Word or similar, then cutting and pasting them into this form.

Submit one proposal at a time, and be sure to **CLICK "SUBMIT"** at the end of the form to submit your proposal.

You will be contacted by early December to let you know whether your proposal has been accepted. In order to provide greater breadth or depth on a topic, the Planning Committee may ask you to co-present with a specific person whom you might not yet know, or request an adjustment to your proposed workshop title, description, or track assignment. We will discuss such changes with you before finalizing the program.

All workshop presenters will receive **one complimentary conference registration**.

* 1. Contact Information:

First Name

Last Name

Title & Affiliation

Address

City/Town

State/Province

ZIP/Postal Code

Email Address

Phone Number

* 2. Which date(s) / time(s) are you available to present? Choose all that apply. You must select at least one Saturday slot.

Thursday, March 24, 2022 afternoon

Friday, March 25, 2022 afternoon

Thursday, March 24, 2022 evening

Saturday, March 26, 2022 morning

Friday, March 25, 2022 morning

Saturday, March 26, 2022 afternoon

* 3. What is the TITLE of your workshop?

* 4. If your proposal is for an in-the-field workshop, please specify meeting location, physical exertion level, and length of time.

* 5. Describe the content of your proposed workshop. (100-150 words = maximum of 10 sentences):

* 6. How, if at all, does your workshop address the conference's theme "Communicating Conservation: Building the Message for the 21st Century"? (We especially invite presentations that speak to this theme.)

* 7. How, if at all, will your workshop address diversity, equity, inclusion and justice in conservation? (We encourage presenters to address equity and inclusion in their workshops.)

* 8. Which conference track or tracks best fits the content of your workshop? (Select all that apply.)

- Community Conservation
- Diversity, Equity & Inclusion
- Land Conservation Tools & Techniques
- Land Management & Stewardship
- Legal, Tax and Compliance Matters
- Organizational Management & Fundraising
- Responding to Climate Change

* 9. What three (3) concepts/understandings/skills so you want participants in this workshop to "take away" with them? (One sentence each)

1.

2.

3.

* 10. Please select a skill level for your workshop.

- Basic (new to the field; no or little prior experience with this topic)
- Intermediate
- Advanced (highly-skilled land conservation practitioner; more than 10 years of relevant experience)
- Suitable for all levels

* 11. Briefly describe your qualifications and/or experiences that ARE RELATED to the workshop you are proposing. (100-150 words)

12. Skip this question if you are a sole presenter.

Please provide your first co-presenter's name, affiliation, email address, phone number, and summary of qualifications and relevant experience.

13. Skip this question if you are a sole presenter.

Please provide your second co-presenter's name, affiliation, email address, phone number, and summary of qualifications and relevant experience.

14. Is there anything else you would like the Program Committee to know? (100 words)