CAMPUS CENTER PARKING GARAGE PROCEDURES

for general attendees

There is no free parking on campus except in certain circumstances that don't apply to us. As organizer of the Conference, MLTC will pay for parking for up to one vehicle per conference attendee for the day of March 21, provided you follow these instructions:

You must park in the Campus Center Parking garage, which is located at **91 Campus Center Way, Amherst, MA, 01003**. Enter on Level 3 and exit on Level 4. The garage is connected to the Campus Center via an underground walkway on the 2nd level of the garage. Clearance is 7'2".

The UMass Campus Center Parking Garage has a new parking payment system which is gateand ticket-free. Instead of stopping at a kiosk on your way in or out, you will need to register your vehicle in Parking Services' online system on a form accessible via QR code or link. **The #1 most important thing you'll need is your license plate number.**

If you register your vehicle ahead of time, please make sure it's the one you will drive to the conference. Each vehicle registered will cost MLTC a fee; vehicles cannot be un-registered nor fees refunded. So if you're a multi-vehicle family, please be cognizant of the one you register.

There are two primary ways to register.

(If you are a hotel guest, there are different instructions. Please contact admin@massland.org.):

1. **Ahead of time**, by using the QR code or direct link to the form (both below), which you can complete anytime after you receive them.

OR

2. **After entering** the UMass Campus Center Garage, use the QR code or direct link to complete the form. This must be completed **within 20 minutes of entering the garage**, or else you will be subject to a citation. IMPORTANT NOTE: Because your license plate is recorded upon entering the garage, you must register within 20 minutes of **entering** the garage (not within 20 minutes of parking). Time spent looking for a spot to park is included in that 20 minutes.

Parking Duration

The QR code and link for March 21 are only valid for the period 12:00 a.m. - 11:59 p.m. Friday, March 21. You may come and go during that day without re-registering, as long as you are in the same vehicle. If you extend your stay beyond Friday (either earlier or later) you must go to a pay station in the garage, enter the estimated number of hours you expect to stay, then pay.

Detailed instructions on the next page...

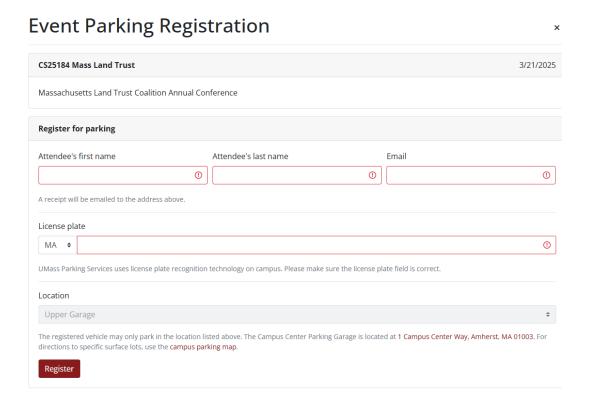
Registering Your Vehicle - Step by Step



QR code for March 21 parking only

OR use this link: https://hub.parking.umass.edu/tpp/events/14758/permits/new

- 1. Hold your phone camera to the QR code, or tap the link. Both those actions open the Event Parking Registration website.
- 2. There enter your name, email address, license plate number, and vehicle information. Then tap "Register". Note: Upper Garage is the only choice. This is set by UMass.



Your vehicle will now be registered for March 21.