

2023 Massachusetts Land Conservation Conference

Request for Proposals

We appreciate your interest in sharing your expertise at the **2023 Massachusetts Land Conservation Conference!**

Time and Place

In person conference: Saturday, March 25, 2023. Worcester Technical High School, 1 Skyline Dr, Worcester.

Field trips: Friday, April 28, 2023. Various locations around the state (based on proposals received).

Session Guidelines

Workshop sessions will be **85 minutes long**, with at least 20 minutes reserved for questions and discussion.

Formats can be classroom-style presentations, panels or roundtable discussions. Panels should be limited to no more than three presenters (from at least two different organizations so attendees can hear varied perspectives).

We will provide a host for each session to introduce panelists and assist with managing Q&A and tech issues that may arise.

Field trips are walks and talks to be held outdoors on the morning or early afternoon of Friday April 28th. Field trips can be from 90 minutes to 3 hours in length and held anywhere in Massachusetts. These could be site visits to ground-breaking projects, hands-on skill-building workshops, field-based discussions of challenges you're addressing, or simply tours highlighting an interesting property. This year we especially encourage field trips that highlight projects that address conservation in conjunction with a community's housing needs.

By submitting a workshop proposal, **you agree** that all presenters will be available to present in person in Worcester on Saturday March 25, 2023. Note that workshops begin at 8:45 am, 12:45 pm and 2:30 pm, and presenters must be on site at least 30 minutes before their presentations are scheduled to begin. You also agree to provide copies of slides and/or other materials to conference organizers to be made available to all conference registrants.

Note: All presenters and attendees will be asked to attest that they will take a COVID-19 test the day before the event and only attend if they test negative and are free of COVID symptoms. Pending new public health guidance, masks will be optional.

Proposal Deadline

Thursday, October 27

Important

You will not be able to Save & Return to this form, so we highly suggest writing your answers in Word or similar, then cutting and pasting them into this form.

Submit one proposal at a time and be sure to **CLICK "SUBMIT"** at the end of the form to submit your proposal.

The Program Committee will review all proposals and you will be contacted by early December to let you know whether your proposal has been accepted. In order to provide greater breadth or depth on a topic, the Planning Committee may ask you to consider co-presenting with someone whom you might not know, or request other adjustments to your proposed session. We will confirm any such adjustments with you before finalizing the program.

All workshop presenters will receive **one complimentary conference registration**.

* 1. Contact Information:

First Name	<input type="text"/>
Last Name	<input type="text"/>
Title & Affiliation	<input type="text"/>
Address	<input type="text"/>
City/Town	<input type="text"/>
State/Province	<input type="text" value="-- select state --"/>
ZIP/Postal Code	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>

2. If you are proposing a field trip for Friday April 28th, please specify the meeting place, proposed start and end time, and nature of terrain and surfaces to be traversed. (Leaders are encouraged to consider field trips that are accessible to a broad range of users.)

* 3. What is the TITLE of your workshop or field trip?

* 4. We are especially interested in proposals that address one or more of the following content areas. Please note which of the following are addressed in your proposed session. (Select all that apply.)

- Land conservation and community housing needs
- Environmental justice
- Responding to climate change
- Land protection
- Land stewardship
- Essentials of running a conservation organization (fundraising, volunteer and board management, technology, etc.)
- Legal, tax and compliance issues
- Farm, forest and habitat conservation
- Outreach and public engagement
- Other

* 5. Describe the content of your proposed workshop. (100-150 words = maximum of 10 sentences):

* 6. Please briefly describe how this workshop or field trip will address issues of diversity, equity and inclusion, if at all.

* 7. Share up to three (3) learning objectives (or "take-aways") for participants in your session. These should be one sentence each.

1.
2.
3.

* 8. List three (3) keywords or 'tags' that could be used to succinctly capture issues covered in your session. Each should be a single word or very short phrase.

1.
2.
3.

* 9. Briefly describe your qualifications and/or experiences that are relevant to the workshop you are proposing. (100-150 words)

10. Skip this question if you are a sole presenter.

Please provide your co-presenter's name, affiliation, email address, phone number, and summary of relevant qualifications and experience.

11. Complete this only if you have a third presenter.

Please provide your other co-presenter's name, affiliation, email address, phone number, and summary of relevant qualifications and experience.

* 12. I hereby attest that if selected as a presenter and/or field trip leader, I will take a COVID-19 test early on the day before my scheduled presentation and will not attend if I test positive OR am experiencing possible symptoms of COVID-19. I further agree that I will immediately notify event organizers if I am unable to appear as scheduled, for any reason.

Yes

No

Other (please specify)

13. Is there anything else you would like the Program Committee to know? (100 words)